



GRAEBEL[®]

EXECUTIVE CONCIERGE
PROGRAM

Give your VIPs
the experience
they deserve.

Every employee relocation deserves attention to detail and great care. However, in every organization, there is a key population that requires a highly specialized and personalized level of care.

Graebel's **Executive Concierge program** is designed to provide unmitigated support for your relocating VIPs. Our executive consultants serve as a single point-of-contact, and manage every request through your VIP and their communication staff. These industry veterans own years of experience managing high-end mobility services, so your team can rest assured that everything is in exclusive hands.

Graebel Executive Consultant

Our executive consultants have handled hundreds of VIP-level moves. This dedicated, seasoned and empowered resource is coupled with unparalleled access to suppliers and accommodations, simplifying the mobility process and ensuring an exceptional experience end to end.

- ✔ Available day and night
- ✔ Friendly, patient and persistent
- ✔ Primary communication touchpoint for executive and their spouse, executive assistant, and/or Chief of Staff
- ✔ Processes all expenses and expedites reimbursements
- ✔ Coordinates all third-party vendors
- ✔ Has 4+ years of relocating C-Suite executives



Program Packages

Our executive consultants understand the ins and outs of every policy benefit so that your VIP is planning their go-to-market strategy upon arrival, rather than worrying about how to set up a club membership. To achieve an easy exit and a soft landing, we offer robust program perks in both our Executive Concierge and Executive Concierge Plus packages.

EXECUTIVE CONCIERGE	EXECUTIVE CONCIERGE PLUS*
<ul style="list-style-type: none"> ✦ Single point-of-contact worldwide ✦ Uses premier suppliers only ✦ Expedites reimbursements ✦ Pre home-sale advisor ✦ Manages all travel bookings ✦ Sets up professional services and club memberships ✦ Locates premier housing and cultural accommodations at destination 	<ul style="list-style-type: none"> ✦ Single point-of-contact worldwide ✦ Uses premier suppliers only ✦ Expedites reimbursements ✦ Pre home-sale advisor ✦ Manages all travel bookings ✦ Sets up professional services and club memberships ✦ Locates premier housing and cultural accommodations at destination ✦ On-Site Manager

Executive Concierge Plus is our premium package that includes an On-Site Manager (OSM) who is your VIP's concierge during the household good moves, from start-to-finish. This OSM is responsible for managing the planning, logistics, inventory and communication for third-party entities, including: the executive and family, driver and crews, crating, appliance servicing, and special handling. This service complements our executive consultants and affords your VIP a complete solution, from initiation to post-move, check-ins.

To begin building exceptional experiences for your VIPs, contact us today: [graebel.com/contact-us](https://www.graebel.com/contact-us)